

## **7. The competence of Culinary Solutions Australia Pty Ltd staff**

Each member of Culinary Solutions Australia Pty Ltd's staff who is involved in training, assessment or client service is competent for the functions they perform.

7.1 Culinary Solutions Australia Pty Ltd has developed and implemented written procedures for the recruitment, induction, and ongoing development of each member of its staff who is involved in training, assessment or client service; encourage and provide relevant opportunities for their professional development; and monitor their performance.

7.2 Culinary Solutions Australia Pty Ltd's induction program and materials for new staff contains information, where relevant to their job role, on each of the following:

- i Training Packages;
- ii competency-based training and assessment;
- iii vocational education and training requirements and policies; and
- iv requirements for Apprenticeships/Traineeships
- v staff responsibilities for access and equity.

7.3 a Culinary Solutions Australia Pty Ltd will ensure that assessments are conducted by a person who has:

i the following competencies from the Training and Assessment Training Package, or can demonstrated equivalent competencies:

- a TAAASS401A Plan and organise assessment;
- b TAAASS402A Assess competence;
- c TAAASS403A Participate in assessment validation; and

ii relevant vocational competencies, at least to the level being assessed.

b However, if a person does not have all the competencies in Standards 1.13 to 1.16 and the vocational competencies as defined in Standard 1.13 to 1.16, one person with all the assessment competencies listed in Standard 1.13 to 1.16, and one or more persons who have the competencies listed in Standard 1.13 to 1.16 will work together to conduct assessments.

7.4 Culinary Solutions Australia Pty Ltd will ensure that training is delivered by a person who:

i holds the Certificate IV in Training and Assessment from the Training and Assessment Training Package or can demonstrate equivalent competencies or

ii can demonstrate vocational competencies at least to the level of those being delivered and

iii is under the direct supervision of a person who has the competencies specified in Standard 1.13 to 1.16.